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CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION



J-6

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CJCSI 5116.05A

11 January 2024

MILITARY COMMAND, CONTROL, COMMUNICATIONS, AND COMPUTERS EXECUTIVE BOARD

References:

See Enclosure C.

1. Purpose. This instruction establishes organization, membership, functions, and responsibilities of the Military Command, Control, Communications, and Computers (C4) Executive Board (MC4EB), which serves as the Chairman of the Joint Chiefs of Staff's (CJCS's) principal military advisory forum for assessing information technology (IT) aspects of communications matters to support the Joint Force.
2. Superseded/Cancellation. CJCS Instruction (CJCSI) 5116.05, "Military Command, Control, Communications, and Computers Executive Board," 23 April 2014 is hereby superseded.
3. Applicability. This instruction applies to Combatant Commands (CCMDs) and their subordinate Commands, joint task forces, Services, Defense Agencies and Department of Defense (DoD) Field Activities (DAFAs), and other DoD Components.
4. Policy. It is CJCS policy that:
 - a. C4 and Warfighting Mission Area (WMA) IT portfolio capabilities are integrated and synchronized across DoD processes and Components.
 - b. The MC4EB:
 - (1) Serves as the principal military advisory forum for assessing IT aspects of C4 matters, to include WMA IT portfolio management supporting the Joint Force.

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(2) Informs process for Joint Capability Integration Development System (JCIDS); Planning, Programming, Budgeting, and Execution Systems (PPBES); and Defense Acquisition System (DAS) through military advice, assessments, and recommendations regarding implementation of IT (communication and electronics) solutions for capability needs in accordance with (IAW) references (a), (b), and (c).

(3) Coordinates among DoD Components, between DoD and other USG departments and agencies, and between DoD and representatives of foreign nations. This coordination includes operational communications guidance to CCMDs, Services, and DoD agencies.

(4) Utilizes panels, which are functionally oriented bodies with expertise in a specific area, to research and prepare issues for discussion and/or resolution.

5. Definitions. See Glossary.

6. Responsibilities. See Enclosure A.

7. Summary of Changes. Changes include updates to MC4EB organization and its functions, key references, and organization names and functions.

8. Releasability. UNRESTRICTED. This directive is approved for public release; distribution is unlimited on the Non-classified Internet Protocol Router Network (NIPRNET). DoD Components (to include CCMDs), other Federal agencies, and the public may obtain copies of this directive through the Internet from the CJCS Directives Electronic Library at <<http://www.jcs.mil/library>>. Joint Staff activities may also obtain access via the SECRET Internet Protocol Router Network (SIPRNET) directives Electronic Library websites.

9. Effective Date. This INSTRUCTION is effective upon signature.

For the Chairman of the Joint Chiefs of Staff:



MICHAEL L. DOWNS, Maj Gen, USAF
Vice Director, Joint Staff

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A – Responsibilities
B – Resources, Management, Reporting
C – References

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ENCLOSURE A

RESPONSIBILITIES

1. Chairman of the Joint Chiefs of Staff. CJCS will provide overall guidance and direction to the MC4EB.
2. Department of Defense Component Heads. DoD Component heads will:
 - a. Refer IT military aspects of C4 and WMA to the MC4EB for coordination or other applicable action.
 - b. Support requests for information, assessments, coordination, and recommendations from the MC4EB on C4 and WMA IT matters under review.
 - c. Participate in the MC4EB and subordinate MC4EB panels, sub-panels, and bodies that support MC4EB activities.
3. Director, National Security Agency. The Director, National Security Agency (NSA) will provide assessments and recommendations on National Security Systems (NSS) matters under MC4EB review.
4. Director, Joint Staff Directorate for Command, Control, Communications, Computers/Cyber, J-6. The Director, Joint Staff J-6 will chair the MC4EB on behalf of the CJCS.
5. Military Command, Control, Communications, and Computers Executive Board. The MC4EB will serve as the senior-level council for C4 and WMA IT matters in execution of CJCS responsibilities as assigned in references (a), (b), and (c).

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ENCLOSURE B

RESOURCES, MANAGEMENT, REPORTING

1. Military Command, Control, Communications, and Computers Executive Board Membership

- a. The Director, Joint Staff J-6 will chair the MC4EB.
- b. Service, National Guard Bureau, U.S. Coast Guard (USCG), DoD CIO, Defense Information Systems Agency, and NSA representatives may participate in all MC4EB activities as permanent voting members and are appointed by their Service Chief of Staff, Commandant, or Director (as applicable).
- c. Permanent MC4EB members and CCMDs participating as voting members will be general officers/flag officers or government civilian equivalents.
- d. CCMD representatives, down to CCMD C4 Directors, may participate as voting members when matters related to areas of responsibility or functions of that Command are under consideration by the MC4EB as delineated in reference (d).
- e. OUSD(A&S) and mission area owners (for Business Mission Area, Enterprise Information Environment Mission Area, and Defense Intelligence Mission Area) may participate in all MC4EB activities as permanent non-voting members.
- f. Office of the Secretary of Defense (OSD) representation in the MC4EB may be requested, in an advisory role, on capability integration matters within the C4 WMA portfolio.
- g. Additional representation from selected Defense Agencies, Joint Staff Directorates, and program sponsors or executive agents may be requested in an advisory role, as required.
- h. All representatives participating in MC4EB meetings must have the authority to provide their Service or organization with their position on MC4EB agenda items, as appropriate.

2. Military Command, Control, Communications, and Computers Executive Board Functions. The MC4EB will:

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- a. Provide leadership and coordination on IT aspects related to military C4 and WMA management issues affecting DoD Components, other U.S. governmental departments and agencies, and interagency, including Homeland Defense and Civil Support missions.
- b. Develop military advice, assessments, and recommendations on IT aspects of operational C4 and WMA IT matters referred to the Board.
- c. Develop military advice, assessments, and recommendations on IT aspects of C4 and WMA IT capabilities for DoD process and mission area leads.
- d. Monitor and report execution of C4 capabilities-based management and WMA IT portfolio management approved through JCIDS in collaboration with DAS and PPBES process owners.
- e. Provide military recommendations on C4 and WMA IT matters via the CJCS to the Secretary of Defense (SecDef), Joint Chiefs of Staff (JCS), DoD CIO, and other DoD Components, as appropriate.
- f. Shape and influence submitted recommendations to established DoD business processes concerning C4 and WMA IT matters to promote requirements, acquisition, and funding integration for operational forces.
- g. Review NSS matters referred by SecDef, CJCS, DoD CIO, and other officials referenced in Enclosure B, paragraph 1.
- h. Monitor execution of DoD-level policy guidance and direction concerning integration of C4 capability requirements, and report to DoD CIO when they are not followed.
- i. Review and recommend operational C4 and WMA IT architecture approval to the Joint Staff IAW references (c), (e), and (f).
- j. Support DoD strategy implementation for data, services, and associated activities that impact WMA requirements and capabilities IAW references (e), (g) and (h).
- k. Recommend policy guidance and develop procedures in support of Joint Electromagnetic Spectrum Operations (JEMSO) functions and requirements of Services, CCMDs, Defense Agencies, DAFAs, USCG, and other applicable DoD Components IAW references (i), (j), and (k).

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l. Coordinate with the appropriate governance board to resolve conflicts on JEMSO- and WMA-related information exchange standards (e.g., National Information Exchange Model/Military Operations Domain, LINK-16, Variable Message Format, United States Message Text Formats, and associated eXtensible Markup Language exchanges) issues.

m. Coordinate changes to and disseminate allied communications publications and Joint, U.S. Army, U.S. Navy, U.S. Marine Corps, U.S. Air Force, U.S. Space Force, and other MC4EB permanent voting member publications.

n. Recommend formats and responsibilities of C4 publications and distribute them, except communications security publications that are the responsibility of other DoD elements.

o. Develop, review, and coordinate joint and allied C4 operating procedures.

p. Coordinate and participate in development of changes to joint and allied principles, technical standards, and procedures for obtaining interoperability, compatibility, and standardization of C4 equipment, including C4 standardization agreements (STANAGs) of the North Atlantic Treaty Organization, IAW OSD and CJCS procedures for approval of U.S. positions.

q. Manage the DoD review process when ratification of any C4 STANAG is under consideration, and serve as the office of record for all ratified agreements IAW references (l) and (m).

r. Develop and process DoD positions for negotiation with global representatives on C4 matters for which the MC4EB is responsible.

s. Communicate directly with all DoD Components, other U.S. governmental departments and agencies, and interagency, coalition, and global mission partners on C4 matters for which the MC4EB is responsible, including Homeland Defense and Civil Support mission requirements.

t. Coordinate membership for applicable allied technical panels and working groups.

u. Serve as the U.S. principal member to the Combined Communications-Electronics Board.

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v. Review this instruction for accuracy and completeness annually or as directed by the CJCS.

3. Military Command, Control, Communications, and Computers Executive Board Chair Authorities and Responsibilities. The MC4EB Chair will:

a. Preside at MC4EB meetings or designate a member to act as Chair when absent.

b. Determine whether matters referred to the MC4EB are appropriate for consideration.

c. Redirect referred matters if the Chair determines that such matters are best accomplished by another governance forum.

d. Forward referred matters if the Chair determines that such matters are best accomplished by referral to the appropriate senior-level boards, including the DoD CIO Executive Board, JCS Tank, Joint Requirements Oversight Council (JROC), Defense Acquisition Board, Operations Deputies, Three Star Programmers, and the Command, Control, and Communications Leadership Board (C3LB), IAW references (e), (f), (n), (o), and (p).

e. Conduct all deliberations in an open, collaborative, and transparent manner and:

(1) Solicit inputs and member positions on all matters deliberated by the Board before making decisions and recommendations.

(2) Ensure CCMD and Service capability needs are incorporated in MC4EB deliberations.

f. Make decisions for the MC4EB when a consensus is not reached on referred matters.

g. Determine the subsequent disposition of referred matters unresolved by MC4EB action.

h. Establish administration and procedural arrangements for the MC4EB, to include managing the MC4EB Secretariat; the Joint Staff J-6 will serve as the MC4EB Secretariat and coordinate meeting agendas and attendance.

i. Inform DoD CIO on all MC4EB-related matters that may impact DoD CIO responsibilities as assigned in reference (q).

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j. Inform OUSD(A&S) on all MC4EB-related matters that may impact OUSD(A&S) authorities and responsibilities as assigned in reference (r).

k. Establish a subordinate MC4EB Deputies Board. MC4EB Deputies will:

(1) Act for and in the name of the MC4EB Deputies Board on matters not requiring MC4EB Principal decision or action.

(2) Coordinate applicable issues with appropriate governance boards as required.

(3) Shape and guide issues required for determination by MC4EB Principals.

(4) Focus on operational impacts and risk associated with technical issues identified by the O-6/GS-15 level subordinate panel and sub-panels.

1. Lead MC4EB Principals in determining aggregate risk associated with issues submitted by MC4EB Deputies.

m. Establish and direct, as required, subordinate panels, sub-panels, and bodies to support MC4EB activities.

n. Establish organizational, procedural, and administrative detailed guidance of the MC4EB and subordinate panels, sub-panels, and bodies in MC4EB publications.

4. Military Command, Control, Communications, and Computers Executive Board Member Responsibilities. MC4EB members will:

a. Participate in MC4EB activities and vote on matters placed before the MC4EB for decision.

b. Designate an alternate who, when participating in MC4EB activities for his or her Principal, will have plenary power to act for the same.

c. Request reconsideration by the CJCS of decisions made by the MC4EB Chair IAW Enclosure, B, paragraph 3.f. Requests will be submitted through the MC4EB Chair for comment.

5. Military Command, Control, Communications, and Computers Executive Board Secretariat Functions and Responsibilities. The MC4EB Secretariat will:

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- a. Maintain liaisons with MC4EB members.
- b. Capture (for the record) decisions made and positions advocated by Board members, to include positions that do not reflect MC4EB recommendations.
- c. Publish agendas, read-ahead materials, and decision minutes in a location accessible by all affected organizations.
- d. Record and track MC4EB actions.
- e. Maintain subordinate MC4EB publications.

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ENCLOSURE C

REFERENCES

- a. DoD Directive (DoDD) 3700.01, 22 October 2014, incorporating change 2, 28 April 2022, “DoD Command and Control Enabling Capabilities”
- b. DoDD 5100.01, 21 December 2010, incorporating change 1, 17 September 2020, “Functions of the Department of Defense and Its Major Components”
- c. DoDD 8115.01, 10 October 2005, “Information Technology Portfolio Management”
- d. Unified Command Plan, 13 January 2021
- e. DoDD 8000.01, 17 March 2016, incorporating change 1, 27 July 2017, “Management of the Department of Defense Information Enterprise (DoD IE)”
- f. CJCSI 5123.01I, 30 October 2021, “Charter of the Joint Requirements Oversight Council and Implementation of the Joint Capabilities Integration and Development System”
- g. CJCSI 8010.01C, 1 November 2013, current as of 18 August 2022, “Joint Community Warfighter Chief Information Officer”
- h. DoD Instruction (DoDI) 8320.05, 18 August 2011, incorporating change 1, 22 November 2017, “Electromagnetic Spectrum Data Sharing”
- i. DoDI 4650.01, 9 January 2009, incorporating change 1, 17 October 2017, “Policy and Procedures for Management and Use of the Electromagnetic Spectrum”
- j. DoDI 3222.03, 25 August 2014, incorporating change 2, 10 October 2017, “DoD Electromagnetic Environmental Effects (E3) Program”
- k. Joint Publication 3-85, 22 May 2020, “Joint Electromagnetic Spectrum Operations”
- l. DoDI 8330.01, 27 September 2022, “Interoperability of Information Technology, Including National Security Systems”

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m. DoDI 8310.01, 7 April 2023, “Information Technology Standards in the DoD”

n. CJCSI 5002.01, 13 December 2010, “Meetings in the JCS Conference Room”

o. Charter for DoD C3LB, 14 April 2021

p. Charter for DoD CIO, 12 February 2012

q. DoDD 5144.02, 21 November 2014, incorporating change 1, 19 September 2017, “DoD Chief Information Officer (DoD CIO)”

r. DoDD 5135.02, 15 July 2020, “Under Secretary of Defense for Acquisition and Sustainment (USD(A&S))”

s. Joint Publication 6-0, 10 June 2015, incorporating change 1, 4 October 2019, “Joint Communications System”

t. JROC Manual (JROCM) 050-21, 15 July 2021, “Initial Capabilities Document for Cryptographic Modernization 2”

u. JROCM 033-22, 17 June 2022, “Cryptographic Modernization Capability Portfolio Management Review”

v. Title 10, U.S. Code, section 153

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GLOSSARY

PART I – ABBREVIATIONS AND ACRONYMS

Items marked with an asterisk () have definitions in PART II*

C3LB	Command, Control, and Communications Leadership Board
C4	Command, Control, Communications, and Computers
CCMD	Combatant Command
CIO	Chief Information Officer
CJCS	Chairman of the Joint Chiefs of Staff
CJCSI	Chairman of the Joint Chief of Staff Instruction
DAFA	Department of Defense Field Activity
DAS	Defense Acquisition System
DoD	Department of Defense
DoDD	Department of Defense Directive
DoDI	Department of Defense Instruction
IAW	in accordance with
IT*	information technology
JCIDS	Joint Capability Integration Development System
JCS	Joint Chiefs of Staff
JEMSO	Joint Electromagnetic Spectrum Operations
JROC	Joint Requirements Oversight Council
JROCM	Joint Requirements Oversight Council Manual
MC4EB	Military Command, Control, Communications, and Computers Executive Board
NIPRNET	Non-classified Internet Protocol Router Network
NSA	National Security Agency
NSS*	National Security Systems
OSD	Office of the Secretary of Defense
OUSD(A&S)	Office of the Undersecretary of Defense for Acquisition and Sustainment
PPBES	Planning, Programming, Budgeting, and Execution Systems

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SecDef	Secretary of Defense
SIPRNET	SECRET Internet Protocol Router Network
STANAG	standardization agreement
USCG	U.S. Coast Guard
WMA*	Warfighting Mission Area

PART II – DEFINITIONS

Information Technology

a. “With respect to an executive agency means any equipment or interconnected system or subsystem of equipment, used in the automatic acquisition, storage, analysis, evaluation, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of data or information by the executive agency, if the equipment is used by the executive agency directly or is used by a contractor under a contract with the executive agency that requires the use:

(i) Of that equipment; or

(ii) Of that equipment to a significant extent in the performance of a service or the furnishing of a product.

b. Includes computers, ancillary equipment (including imaging peripherals, input, output, and storage devices necessary for security and surveillance), peripheral equipment designed to be controlled by the central processing unit of a computer, software, firmware and similar procedures, services (including support services), and related resources; but

c. Does not include any equipment acquired by a federal contractor incidental to a federal contract.” (Title 40, U.S. Code, section 11101.)

National Security Systems

a. “The term “national security system” means any information system (including any telecommunications system) used or operated by an agency or by a contractor of an agency, or other organization on behalf of an agency (i) the function, operation, or use of which:

i. Involves intelligence activities.

ii. Involves cryptologic activities related to national security.

iii. Involves command and control of military forces.

iv. Involves equipment that is an integral part of a weapon or weapons system; or

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v. Is critical to the direct fulfillment of military or intelligence missions; or is protected at all times by procedures established for information that have been specifically authorized under criteria established by an Executive order or an Act of Congress to be kept classified in the interest of national defense or foreign policy.

b. These do not include systems to be used for routine administrative and business applications, including payroll, finance, logistics, and personnel management applications.” (Title 44, U.S. Code, section 3552.)

Warfighting Mission Area. A defined area of responsibility with functions and processes that contribute to joint military operational effectiveness and mission accomplishment.

Warfighting Mission Area Information Technology. Information technology that provides information services to the warfighter, enabling joint military operational effectiveness.